



Remediation Policy

Background

The Accreditation Council for Pharmaceutical Education (ACPE) revised the accreditation standards in January 2015, with an effective date of July 1, 2016. Colleges and schools which shall be evaluated by ACPE during the Fall of 2016 and beyond must comply with Standards 2016.

Standards 2016

Standard 17—Progression—requires that colleges and schools create, make available to current and prospective learners, and abide by policies and procedures related to remediation. Additionally, monitoring learner performance and appropriate interventions to increase successful resolution of identified problems is expected.

Supplemental Instruction

Supplemental instruction is not remediation. To assist learners with mitigating areas of weakness, faculty are required to provide supplemental instruction, which includes exam reviews, individual or class review sessions, and/or complementary reading assignments. When an individual exam review is desired, learners should request in writing to meet with faculty within seven (7) calendar days of completing the assessment. Faculty should respond to a written request to review an exam within 72 hours.

Although supplemental instruction *does not* include additional assessments nor opportunities to increase course grades, attendance is mandatory for at-risk learners (those who failed the exam in question). To be eligible for post-course remediation, at-risk learners must meet with their advisors and participate in supplemental instruction: tutoring services provided by the Center of Academic Retention and Enrichment (CARE) program and/or exam reviews, group help sessions, etc. facilitated by faculty. The course coordinator or faculty will recommend to the learner the most appropriate option for supplemental instruction. To ensure maximum participation by learners, faculty will give seven (7) days notice prior to scheduling supplemental instruction, excluding final exams. If recommended by faculty, CARE program appointments may be acquired by contacting the Office of Student Services. Enflux, a learning management system, will be the primary mode for documentation and communication between faculty and the Office of Student Services.

At-risk learners, who do not attend the recommended supplemental instruction or tutoring sessions, *will not* be afforded an opportunity to participate in post-course remediation—even if the cumulative course average is between 60-69.9%. Attendance will be taken during supplemental instruction and tutoring sessions. Additionally, attendance will be reported to the Office of Student Services and the course coordinator.

Remediation

Remediation is a privilege that is earned through class attendance and demonstrated effort. The College is not required to approve or provide remediation.

However, when approved, offering intra-course or post-course remediation is class- and semester-specific. To this end, facilitating remediation in a class during a given semester does not mandate that the same occur in other classes nor in the same class in subsequent semesters or years. Additionally, this policy does not apply to experiential training (i.e., initial and advanced pharmacy practice experiences). The Division of Pharmacy Practice has a separate handbook which addresses failures in experiential settings.

Definition

Defined as a sequence of academic events beyond the standard didactic and experiential curriculum, remediation is intended to bring underperforming learners to the level of competency expected during a course (intra-course) or at its conclusion (post-course).

Process

The process of remediation should provide an opportunity for student pharmacists to demonstrate essential knowledge and skills through self-directed learning, tutoring and/or focused interaction with faculty. Additionally, to discern whether mastery of selected objectives has been achieved, an additional assessment (intra-course or post-course) shall be afforded during the remediation period.

Types of Remediation

Intra-Course Remediation

Intra-course remediation may be offered at the discretion of the course coordinator. It should be offered prior to submitting the final grade to the University Registrar. However, intra-course remediation will not be accessible to students with a grade of 70% or greater and extra-credit points on original assignments, quizzes, or exams are not allowed.

Post Course Remediation

Post-course remediation may be offered at the discretion of the course coordinator. However, if the attrition rate in a course exceeds 10%^a, post-course remediation will be authorized by the College, even if intra-course remediation was implemented. Learners must complete the specified class to be eligible for post-course remediation. As such, learners who withdraw from a course are ineligible.

Three (3) weeks will be afforded to faculty to organize a review of concepts (e.g., self-directed learning) prior to facilitating post-course remediation. If post-course remediation is authorized, a new assessment must be created by the faculty. During the process, learners may be awarded a failing grade and a grade change may subsequently occur, if the post-course assessment is passed.

Learners who fail a course will immediately have an academic review by the Office of Student Services to determine eligibility. If eligibility is validated by the course coordinator, the Office of Student Services and the division director, post-course remediation shall be offered to those who achieved a course average of 60%-69.9% and who meet the requirements for supplemental instruction. Additionally, affected learners must sign a contract, stating that they will not

participate in more than two (2) post-course remediation opportunities per semester and four (4) in the program. Corresponding classes and labs (e.g., Drug Delivery and Drug Delivery Lab) will count as one (1) remediation attempt only. Post-course remediation does not include registering for the course again, if reoffered. Post-course remediation may not be used to elevate a grade if the learner successfully passed the course.

If post-course remediation is offered, the following criteria must be met:

- A. Post-course remediation may be offered at the discretion of the course coordinator. However, if the attrition rate in a course exceeds 10%^a, post-course remediation will be authorized by the College, even if intra-course remediation was implemented. Faculty must create a new assessment if post-course remediation is authorized.
- B. Students will be allowed to participate in post-course remediation no more than twice (2) per semester and four (4) times in the program. Corresponding classes and labs (e.g., Drug Delivery and Drug Delivery Lab) will count as one (1) remediation attempt only.
- C. Post-course remediation will only be afforded to learners with a cumulative course average of 60-69.9%, who participated in supplemental instruction and/or tutoring opportunities. When calculating an assessment grade or the cumulative course average, professors are not required to round to the next whole number.
- D. Prior to post-course remediation, attendance at supplemental instruction sessions and/or tutoring in the CARE program must be verified by faculty and/or the Office of Student Services. Faculty will sign for supplemental sessions and the Office of Student Services will document CARE program utilization.
- E. No more than one (1) post-course, cumulative assessment may be offered. The assessment must be new, and the type of assessment is at the discretion of the course coordinator.
- F. If the post-course assessment is passed based upon the University's grading policy^b (i.e., 70% or better), no grade higher than a C will be offered. No previous grades in that semester will be used to calculate the final grade.
- G. Prior to taking the assessment, a review of concepts (e.g., self-directed learning) must be facilitated over a three-week period. During the process, learners will receive a failing grade and a grade change may occur, if the assessment is passed.
- H. Learners who earn a grade of C or better will not be eligible for post-course remediation.

^a The attrition rate is informed by ACPE Policies and Procedures (https://www.acpe-accredit.org/pdf/CS_PoliciesandProcedures.pdf).

^b The University grading policy may be found at the following URL: <https://www.famu.edu/index.cfm?Registrar&GradingPolicy>.

Revision dates

1. March 29, 2018
2. April 12, 2018
3. April 18, 2018
4. May 15, 2019
5. September 5, 2019
6. April 23, 2020 (Approval date)

